



Custer County, Colorado
Planning and Zoning Office
Westcliffe, CO 81252

Application for Short Term Rental Permit

Requires action by the Planning Commission and Board of County Commissioners

Mark box if this is a renewal.

Short-Term Rental: A residential dwelling structure, or any room therein, available for lease or exchange for a period of less than thirty (30) consecutive days.

A Short-Term Rental Permit may be granted or denied in accordance with the basic purpose and intent of the **Zoning Resolution, Section 9.10**. Special conditions or requirements of operation may be added to make the proposed use compatible with the zoning district.

Submit this completed application and all attachments with the appropriate application fee at least 30 days prior to the meeting you wish to have your request scheduled. The application will not be accepted unless complete, including fees and attachments. Application fee is non-refundable. There may be additional fees for professional services and postage.

Any correspondence and/or documents submitted concerning this application are public record.

Land owner of record: _____
All land owners must be listed on this application. TYPE OR PRINT LEGIBLY IN BLACK OR BLUE INK

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone Home: (____) _____ Business: (____) _____

Cell: (____) _____ e-mail: _____

Business Name: _____

Agent: _____
if different than above

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone Home: (____) _____ Business: (____) _____

Cell: (____) _____ e-mail: _____

Business Name: _____

Tax schedule number: _____

Size of property in acres: _____

Legal description of the property: _____

Property address: _____

Zone: _____

Applicant's statement: Briefly explain your request and the reasons for it. (This statement will be used in the public notice, letters to adjoining property owners and other interested parties.)

Documentation required as checked below:

- Plot plan drawn to scale, or survey of property. (This must include existing structures, wells, and septic systems; their distances from property lines; and access to the property).
- I agree that Lodging Tax is current and up-to-date.
- Written explanation of methods to be used to minimize smoke, odors, noise, dust, and similar environmental problems which might result from the intended use.
- An access and traffic plan addressing legal access and adequate parking.
- Two certified fire extinguishers.
- Evidence of a legal source of water. Well permit # _____
- Adequate sanitation for the proposed project. Permit # _____ Number of bedrooms _____
- Proof of adequate utilities.
- Provide fire evacuation plan and post in STR.
- Are you a member of a host site (VRBO, Airbnb) _____

Authority to act if the applicant cannot attend the meeting and/or the site tour.

I, _____, authorize _____
to make binding commitments on my behalf.

I understand that:

- members of the Planning Commission, and Planning and Zoning Office staff may visit the property which is the subject of this application;
- I, or my authorized representative, will be present to explain the request and I must clearly mark the locations in question on my property.

I acknowledge that I am responsible for complying with the Custer County Zoning Resolution. I have read and understand the above, and the information I have provided is complete and accurate to the best of my knowledge.

Signature of landowner

Date

Signature of applicant, if different

Date

Make check payable to Custer County and return check and permit form to:

Custer County Planning and Zoning
P. O. Box 203
Westcliffe, CO 81252
(719) 783-2669
planning_zoning@CusterCountyGov.com
CusterCountyGov.com